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ISO/TC 211 Geographic information/Geomatics

Title: Notice and draft agenda, 9th meeting of ISO/TC 211/WG 3 in Kyoto, Japan, 1999-09-28

Source: ISO/TC 211/WG 3 Convenor

Status: Notice of meeting and draft agenda

Required Action: For information

Reference: N 744, N 745

File names: 211n770.doc - 211n770.PDF

Distribution: P, O and L members
Chairman
WG Convenors
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ISO/TC 211
Geographic Information/Geomatics
Working Group 3 - Geospatial Data Administration

Title : Notice and draft agenda, 9th Meeting of Working Group 3 in Kyoto, Japan, Tuesday 28 September, 1999

Source: Convenor Working Group 3

Status: For information

Requested action: Completion of registration form

Reference: ISO/TC 211 N744, N745

Distribution: Members of Working Group 3
ISO/TC 211 Secretariat
Working Group Convenors

Working Group 3 - Geospatial Data Administration

Meeting dates:	1999-09-28
Place:	Kyoto Research Park 17, Chudoji Minami-machi Shimogyo-ku Kyoto 6000-8813 Japan

P. and O. members should note the following:

1. This meeting of Working Group 3 will immediately precede the eighth plenary session of ISO/TC 211 which is being held on 1999-09-29 and 1999-09-30.
2. Working Groups 1, 2, 4 & 5 will be meeting on similar dates as Working Group 3 and at the same venue.
3. Registration forms are to be found in document ISO/TC 211 N 744 obtainable either from your national body or by downloading from the ISO/TC 211 website.
4. A draft agenda for Working Group 3 is appended.

Action to be taken by those attending the Working Group 3 Meeting:

1. Please complete the registration form in document ISO/TC 211 N744.
2. Hotel reservations are the responsibility of the participants. Full details are to be found in document ISO/TC 211 N745.
3. If there any difficulties in fulfilling these instructions or any queries regarding the agenda please contact the Convenor of Working Group 3 (contact details below).

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Working Group 3 - Geospatial Data Administration

DRAFT AGENDA

(Times provisional – Room to be publicised)

28 Sep 09.00	<u>Full meeting of Working Group</u>	
	1. Welcome and introduction	Convenor
	2. Roll call of members Introduction of new members	Members
	3. Approval of agenda and timetable for Project Team meetings	Project Leaders Members
	4. Minutes of 8th Meeting of Working Group 3 Approval Matters arising Decisions log	Members
	5. Agreement on Aims and Objectives of Meeting	Convenor
	6. Review of progress Editing Committees CDs	Convenor
	7. Progress reports on Work Items including impact of: <ul style="list-style-type: none"> • Model Harmonisation and Review • Terminology Work Item 10 - Feature cataloguing methodology Work Item 11 - Spatial referencing by coordinates Work Item 12 - Spatial referencing by geographic identifiers Work Item 13 - Quality principles Work Item 14 - Quality evaluation procedures Work Item 15 – Metadata Other items	Project Leaders
	1. Working Group 3 report to the TC Progress Swedish Proposal for 3 rd CDs Timetable Issues	Convenor
	9. Future role of the Working Group and Project Teams	Convenor
	10. Document and revision timetable	Project Leaders
	11. Future programme of meetings	Convenor
	12. Any other business	Members
13:00	Close	