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Meeting date/location: 2004-10-04, Pallanza, Italy

Hyperlink: <http://www.isotc211.org/opendoc/211n1686/>

Reference: N 1671, N 1680

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Working Group 7 – Information Communities

Meeting dates:	2003-10-04
Place:	Grand Hotel Majestic Via Vittorio Veneto 31 28922 Pallanza (Verbania), Italy

P. and O. members should note the following:

1. This meeting of Working Group 7 will immediately precede the nineteenth plenary meeting of ISO/TC 211 which is being held on 2004-10-07/08.
2. There are meetings of Working Groups 4, 6, 8 and 9, and other projects, etc., on similar dates as Working Group 7 and at the same venue.
3. On-line registration is available at <http://www.isotc211.org/Pallanza/Registration.htm> and logistic information for the meeting is given in [document N 1671](#) and [N 1680](#).
4. A draft agenda for Working Group 7 is appended.

Action to be taken by those attending the Working Group 7 Meeting:

1. Please register on-line by the above address or follow other instructions there.
2. Hotel reservations are the responsibility of the participants. Full details are found on the ISO/TC211 Web site.
3. If there are any difficulties in fulfilling these instructions or any queries regarding the agenda please contact the Convenor of Working Group 7 (contact details below).

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Working Group 7 – Information Communities

DRAFT AGENDA

(Times provisional – Room to be publicized)

4 Oct. 13:30	<u>Full meeting of Working Group</u>	
	1. Welcome and introduction	Convenor
	2. Roll call of members Introduction of members	Members
	3. Acceptance of minutes of meeting on 25 May 2004	Members
	4. Agreement on Aims and Objectives of Meeting	Members
	5. Progress reports on Work Items PT 19122 – Qualifications and Certification of Personnel PT 19126 – Profiles for feature data dictionary registers and feature catalogue registers PT 19137 – Core profile of the spatial schema PT 19139 – Metadata – Implementation specifications	Project Leaders
	6. Issues arising from the progress reports	Members
	7. Approval of timetables and agendas for PT meetings	Convenor
	8. Working Group 7 report to the Plenary Progress Timetable Issues	Convenor
	9. Future role of the Working Group and Project Teams	Convenor
	10. Future programme of meetings	Convenor
	11. Any other business	Members
18:00	Close	

Please note that as all the projects under WG 7 have reached the CD stage, there will not be any WG 7 Project Team meetings in Pallanza.