



2003-09-18

Number of pages: 3

## ISO/TC 211 Geographic information/Geomatics

**Title:** Notice of meeting and draft agenda WG 9 Information management, Berlin, Germany, 2003-10-27/29

**Source:** ISO/TC 211/WG 9 Convenor

**Expected action:** For information

**Type of document:** Notice of meeting and agenda

**Meeting date/location:** 2003-10-27/29, Berlin

**Hyperlink:** <http://www.isotc211.org/opendoc/211n1488/>

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## Working Group 9 – Information Management

<b>Meeting dates:</b>	2003-10-27/29
<b>Place:</b>	DIN Deutsches Institut für Normung e.V. Burggrafenstraße 6 10787 Berlin, Germany Tel: +49 30 2601-2541 Fax: +49 30 2601-1180 E-Mail: astrid.balada@din.de Contact: Ms. Astrid Balada

### **P. and O. members should note the following:**

1. This meeting of Working Group 9 will immediately precede the seventeenth plenary meeting of ISO/TC 211 which is being held on 2003-10-30/31.
2. There are meeting of Working Groups 4, 6, 7, and 8, and other projects, etc., on similar dates as Working Group 9 and at the same venue.
3. Registration information is to be found in document ISO/TC 211 N 1471 obtainable from the ISO/TC 211 website.
4. A draft agenda for Working Group 9 is appended.

### **Action to be taken by those attending the Working Group 9 Meeting:**

1. Please register, following the instructions in document ISO/TC 211 N1471.
2. Hotel reservations are the responsibility of the participants. Full details are found in the same document ISO/TC 211 N1471.
3. If there are any difficulties in fulfilling these instructions or any queries regarding the agenda please contact the Convenor of Working Group 9 (contact details below).

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## Working Group 9 – Information Management

### DRAFT AGENDA

*(Times provisional – Room to be publicized)*

<b>27 Oct</b>	<b><u>Full meeting of Working Group</u></b>	
09:00	<b>1. Welcome and introduction</b>	Convenor
	<b>2. Roll call of members</b> Introduction of members	Members
	<b>3. Approval of agenda and timetable for Project Team meetings</b>	Members
	<b>4. Progress reports on Work Items</b> PT 6709 - Standard representation of latitude, longitude and altitude for geographic point locations PT 19127 - Geodetic codes and parameters PT 19131 - Data product specifications PT 19135 - Procedures for registration of geographical information items PT 19138 – Data quality measures	Project Leaders
	<b>5. Working Group 9 report to the TC</b> Progress Timetable Issues	Convenor
	<b>6. Coordination between Projects in WG9</b>	Convenor
	<b>7. Future plan/role of the Working Group and Project Teams</b>	Convenor
	<b>8. Any other business</b>	Members
10:00	<b>Close</b>	
	<b><u>Working in Project Teams under Project Leaders</u></b>	Project Teams
10:00 – 17:00	<b>PT Meeting 19138</b>	PT 19138
15:00 – 17:00	<b>PT Meeting 6709</b>	PT 6709
<b>28 Oct</b>	<b><u>Working in Project Teams under Project Leaders</u></b>	
09:00 – 17:00	<b>PT Meeting 19138</b>	PT 19138
15:00 – 17:00	<b>PT Meeting 6709</b>	PT 6709
<b>29 Oct</b>	<b><u>Working in Project Teams under Project Leaders</u></b>	
09:00 – 12:30	<b>TBD</b>	Project Teams

Notes: The Editing Committee Meeting of CD 19135 will be held from Monday, Oct 27, 9:00 (after the WG9 Meeting above) to Tuesday, Oct 28, 12:30 as in the Document N1481. Members of EC 19131 will meet from 17:00 to 19:00, Monday, Oct 27 and Tuesday, Oct 28, and from 9:00 to 12:30, Wednesday, Oct 29.